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USAID/India is accepting applications for the following Foreign Service National (FSN) Personal Services Contract position.

Advertisement No. : USAID/16-21

Position Title : Project Management Specialist (Tuberculosis-TB-1)

Opening Date : September 07, 2016

Closing Date : September 28, 2016

Number of Positions : One (1)

Office : Health Office (HO)

Grade : FSN-11

Location : The position is based at New Delhi.

Working Hours : 40 hours per week, Monday to Friday, 8:30 A.M. to 5:00 P.M.

Education:

Completion of a Master's Degree or equivalent in public health, business administration, epidemiology or bio-statistics, social sciences or a related field, is required.

Experience:

Minimum five years of progressively responsible (increasing responsibility for human, financial or material resources) professional level experience in public health, business administration, data management, management or a related area (such as health promotion, social sciences, international health, or development) is required. At least two of the years must be in TB.

Duties:

The incumbent serves as the Senior Tuberculosis (TB-1) Project Management Specialist in USAID's Health office. The incumbent will be a recognized expert in the field of TB, and will perform the full range of consultative, advisory, project management, technical support, monitoring, data collection and evaluative functions. S/he will lead the continued development and management of USAID's TB strategy in India, responding to changes in the environment as new challenges and new tools/methodologies emerge continuously.

A key focus of the position will be to foster partnerships with the corporate sector and strengthen USAID's engagement with the private healthcare providers in the TB space. The incumbent works directly under the general guidance of the Project Management Specialist (Infectious Disease Prevention and Control -IDPC), in the Health Office, who makes assignments in terms of the broad range of actions the incumbent will perform.

Broadly, the incumbent's responsibilities will include:

1) Strategic, Technical and Thought Leadership

- Actively engage with the corporate partners and private providers, seeking opportunities for market-based partnerships and solutions to achieve the TB goals and greater potential for sustainability.
- Actively drive the Mission agenda for investing and increasing innovations and new ideas in TB control by staying abreast of latest technologies and innovations.
- Provide expert technical advice and strategic direction primarily for TB through policy dialogues and strategic planning, especially to engage corporate partners and private providers.
- Use negotiating and influencing skills as a trusted thought leader to champion appropriate private sector and creative approaches and interventions to bring sustainable change; applying market-based partnerships, methods, processes, guidelines, or best practices to achieve and build on success.
- Provide leadership to strengthen linkages of TB control efforts to the growing needs of anti-microbial resistance under the Global Health Security Agenda priorities, and coordinate case detection, treatment, and care of persons living with HIV co-infected with TB.
- Follow best or promising practices from other countries that may be applicable to India or practices successful in India that could benefit other countries; identify capacity building needs that can accelerate results.

2) TB Portfolio Management

- Manage the TB portfolio on a day-to-day basis, identifying and resolving program issues, assuring that all activities are carried out in a technically sound and cost-effective manner, and assuring that activities are conducted in accordance with all applicable Mission and Agency program priorities, directives, and regulations, including The U.S. President's Emergency Plan for AIDS Relief (PEPFAR) and the Global Health Security Agenda.
- Provide oversight and technical assistance in planning and implementing activities, monitor and document progress against targets in meeting stated objectives. Recommend appropriate changes to work plan, as needed.
- Monitor program expenditures against budgets, identify potential problems and/or inconsistencies and address issues with contractors/grantees.

- Implement the Mission TB strategy by planning and designing new TB projects and activities and participate in the design of new activities and submit information and reporting to justify the Mission's annual request for funding to meet Mission, Agency and the US Government (USG) foreign assistance (e.g., PEPFAR) goals.
- Serve as the manager (C/AOR) of specific activities in the TB portfolio and oversee the management of any other TB activities managed by other Health Office or Mission staff.
- Ensure monitoring and reporting systems are in place to assess progress in TB diagnostic and treatment assistance toward achieving Mission and PEPFAR goals.

3) Representation and Coordination

- Represent USAID with a variety of stakeholders within the Government of India, corporate sector, think tanks, private providers, medical associations, universities and civil society.
- Strengthen linkages with the corporate sector and private health care providers to improve access and accelerate capacity for early detection and treatment, diagnosis of Multi-Drug Resistant-TB, and identify those with TB/HIV.
- Represent USAID and proactively participate in coordination of activities and issues with the Government of India, the corporate sector, private health care providers, the Global Fund, other donor agencies, appropriate local public sector and non-governmental entities to strengthen TB programming within the private sector and also bring in new approaches and perspectives.
- Play a key role in coordination efforts between USAID's TB interventions and implementing partners and other USG agencies.

Language:

Fluency (Level IV) in English and Hindi in speaking, reading and writing is required.

Knowledge:

The incumbent should have in-depth expert knowledge, understanding, and experience of health related issues in general and TB care and control issues and response in India in particular. S/he should be conversant with national TB priorities per (Revised National Tuberculosis Control Program) RNTCP guidelines, response, best practices, and activities. S/he should have an understanding about the private sectors' role in health care and in particular TB. Knowledge of team management techniques is required.

Skills and Abilities:

The incumbent should possess:

- Ability to plan strategies with partners and provide technical assistance (TA) on TB care and control, in line with RNTCP, private sector and USAID priorities.

- Ability to prepare written reports and statistical tables, and to use standard computer programs, particularly Microsoft Word, Excel, and PowerPoint.
- Ability to handle sensitive issues diplomatically and to inspire confidence in Government of India (GOI) and private sector counterparts.
- Skill to negotiate sensitive and complex issues through initiative, imagination, resourcefulness and diplomacy.

To Apply:

1. Interested applicants must apply on Application for Employment as a Locally Employed Staff or Family Member Form (DS-174) (attached). Please note: Must answer all the questions in DS-174 application form.

You may also click the link below to access the above form:

http://www.usaid.gov/sites/default/files/documents/1861/Application%20for%20Employment%20-%20Form%20DS-174_0.doc

Applications not submitted in the specified form will not be accepted.

2. Submit **electronic copies** of applications to: indiaper@usaid.gov

Or

Print copies of applications to:

Human Resources
United States Agency for International Development
U.S. Embassy
Shantipath, Chanakyapuri
New Delhi – 110 021

3. **Applicants must specify the position title in Box No. 1 and vacancy announcement number in Box No. 3 of the Application Form.** Applications without reference to a specific advertisement number will not be accepted.
4. Please also indicate in Box No. 3 of Application Form (DS-174) as to where you heard about this vacancy announcement. Please choose one of the options:
 - USAID/India website
 - Devnetjobsindia.org
 - Internal Circulation
 - Other (Please specify)

Notes:

Probationary Period: FSN employees currently serving their probationary period or with less than one year of USG service are not eligible to apply. Employees who have moved to a new position (anytime after completing their initial probationary period) are required to be

in their present position for not less than 120 days before applying for another USG position.

Compensation: The selected individual will be compensated in accordance with the Local Compensation Plan for Foreign Service National employees.

Applicants living outside New Delhi / NCR should note that if selected for the position, no resettlement travel or housing is associated with the position. It would be the candidate's responsibility to travel to New Delhi in a timely manner for the pre-employment clearances.

Age Requirement: Consistent with local law, customs, and practices, the separation/retirement age for Foreign Service National employees is 60 years.

Equal Employment Opportunity: It is the policy of the United States Government to ensure equal employment to all persons without regard to race, color, religion, caste, sex, national origin, age, disability, or sexual orientation.

Due to a high volume of anticipated applications, only short-listed candidates will be notified.